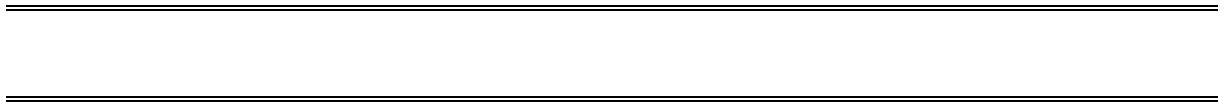




Riela Yachts Ltd [www.riela-yachts.com](http://www.riela-yachts.com) is a fast growing service, support and technology company with offices based in the Isle of Man and Southampton. The Riela Group of companies specialises in support and cyber security services to Family Offices, UHNWI's and Superyachts.

We offer a comprehensive salary (*commensurate with experience*) and benefits programme that includes healthcare, pension provision and a profit and performance related bonus scheme.

Please note that we only accept and respond to job applications that include a current CV and covering letter, clearly stating which role you are applying for, and why.



Job title: Trainee Laserfiche Specialist

Job description:

A Trainee Laserfiche Specialist working within and supporting our operations team in the Isle of Man. The post holder is responsible for providing excellence in developing, integrating, and supporting our bespoke and third party applications and technology.

The technology:

- HTML.
- CSS.
- JQuery.
- Business Process Modelling.
- Microsoft SQL 2014.
- Laserfiche.



### The individuals:

Experienced, at any level, in supporting and developing workflow and business process products, as well as some database applications and workflow integrations, particularly focused with applying these abilities to applications and technology.

### Key deliverables:

Provide product solutions for specific business needs. The role requires contributing to and assisting with the process of building workflows through integrated applications, from the design stage, to creating and testing. The main duties include; assisting in designing a product solution in line with specifications given by business managers, implementing software and taking it live to staff members and clients, offering support services and ongoing development.

### Key technical attributes:

- Qualifications/Experience in a systems or technology related subject.
- Knowledge of business processes, workflow design and integration.
- A reasonable understanding of the related scripting languages.
- Proven experience with problem solving and trouble shooting.
- Ensuring a quality level of work and attention to detail is on tasks.
- Remain aware of new product developments in relevant applications, providing input and tactical direction to the business on service improvements and support challenges.
- Ensure test protocols and development aspects are well maintained and work is documented.

### Key personal attributes:

- Contribute to a high-performance culture with focus on service excellence and ownership of issue resolution.
- Ability to follow clear objectives and evaluate / document progress.
- Able to thrive under pressure and prioritise to meet deadlines without cutting corners.
- A professional and proactive work ethic - able to develop effective relationships internally at a variety of levels and within a team dynamic.